



January 17, 2020

Dear Pigeon Forge High School Senior,

The Pigeon Forge Hospitality and Tourism Association will once again be awarding up to \$4,000.00 in college scholarships to qualified Pigeon Forge High School seniors for the fall 2020 college semester. The scholarship amounts will vary. Preference will be given to students majoring in a hospitality or business-related field. All applicants must meet the following criteria:

1. Applicant or parent / legal guardian must work in the hospitality industry and that business must be a current member in good standing of the Pigeon Forge Hospitality and Tourism Association.
  - *Check with the employer to see if the business is a member in good standing (Membership Dues paid in full for 2020). Any inquires can be made to Ms. Christie Balog, PFHTA Coordinator at [christieb@pfhospitality.org](mailto:christieb@pfhospitality.org).*
  - *For companies wanting to inquire about or validate their 2020 membership to the Pigeon Forge Hospitality and Tourism Association please visit this link <http://www.pfhospitality.org>.*
2. The applicant or parent / legal guardian must have been employed with the business for at least one (1) year.

3. **Scholarship recipients must have the enrolling college send official documentation of enrollment to Ms. Balog before the checks will be issued.** Scholarship checks will be sent directly to the college.

Official documentation should be mailed to:

Ms. Christie Balog  
PFHTA  
PO Box 1401  
Pigeon Forge, TN 37868

4. Completed applications must be received in Mr. Bohanon's office by Wednesday April 1, 2020.

If you have any questions please contact Mr. Joe Fall, Department Head of Hospitality Business at Walters State & Chair of the 2020 PFHTA Education Committee by email at [Joe.Fall@ws.edu](mailto:Joe.Fall@ws.edu).

Sincerely,

Mr. Jim Whaley, President  
Pigeon Forge Hospitality and Tourism Association



## Pigeon Forge Hospitality and Tourism Association PFHS Scholarship Application

Full Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Apt #: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Student ID#: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
ACT or SAT Score: \_\_\_\_\_ GPA: \_\_\_\_\_ Class Rank: \_\_\_\_\_

I have been accepted and can verify acceptance to:

College: \_\_\_\_\_ Major: \_\_\_\_\_

### **Applicant Employment:**

Are you presently employed? If so, where? \_\_\_\_\_

What do you do there? / Title: \_\_\_\_\_

Length of employment with this company? \_\_\_\_\_ Years: \_\_\_\_\_ Months: \_\_\_\_\_

Employment verification contact name and phone #: \_\_\_\_\_

**\* Is the company a member of the Pigeon Forge Hospitality and Tourism Association? Y / N**

### **Parent / Legal Guardian Information:**

Parent / Legal Guardian Name: \_\_\_\_\_

Occupation / Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Length of employment with this company? \_\_\_\_\_ Years: \_\_\_\_\_ Months: \_\_\_\_\_

**\* Is the company a member of the Pigeon Forge Hospitality and Tourism Association? Y / N**

Employment verification contact name and phone #: \_\_\_\_\_

*Check with the employer to see if the business is a member in good standing (Membership Dues paid in full for 2020). Any inquires can be made to Ms. Christie Balog, PFHTA Coordinator at [christieb@pfhospitality.org](mailto:christieb@pfhospitality.org).*



## Pigeon Forge Hospitality and Tourism Association PFHS Scholarship Criteria

Please provide the following information with your application (in this order):

- A word-processed cover letter explaining:
  - a) Why you should be selected to receive the scholarship.
  - b) Your career objective and why you've chosen it.
  - c) Cover letter should be addressed to:

PFHTA Hospitality Scholarship Committee  
PO Box 1401  
Pigeon Forge, TN 37868
- *A word-processed High School Student Resume - example on page four.* Including:
  - a) Your contact information
  - b) Education
  - c) Work Experience
  - d) Honors, awards, memberships
  - e) Extracurricular & outside activities
- High School Transcript.
- Three letters of reference. **Two** from high school faculty/staff and **one** from an external source like an employer or a personal reference – but not a relative.
- All applications must be received in Mr. Bohanon's office by Wednesday, April 1, 2020.

All documents must be submitted on time in a professional and complete manner.

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I verify by my signature below that all information contained in this application (including all attached documentation) is accurate. Please consider my application for the Pigeon Forge Hospitality and Tourism Association Scholarship.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*\* For companies wanting to inquire about 2020 membership to the Pigeon Forge Hospitality and Tourism Association please visit this link <http://www.pfhospitality.org>.*

## Sample Student Resume

### **PERRY JAMESON**

1515 Stanley Drive  
Pigeon Forge, Tn 37876  
perry.jameson@dbplanet.com  
(865) 555-1938

### **EDUCATION**

Completed three years at Pigeon Forge High School  
Graduation date: May 2020  
G.P.A. 3.85. Top 5% of class

### **WORK EXPERIENCE**

*(List all jobs held during high school years, most recent first. If you do not have a paying job outside of school, add activity in school as listed below – this type of activity typically carries the same commitment and skill set)*

#### **Puckett's Grocery & Restaurant, Pigeon Forge**

**Host**

**August 2019 to present**

Greet incoming and departing guests warmly with a genuine smile and eye contact; escort them to assigned dining area; present menus; announce waiter's name. Manage the flow of guests into the dining and bar areas, provide accurate wait times to incoming guests. Answer incoming calls to the restaurant and provide appropriate service. Tend to special guest needs and requests

#### **Yearbook Committee Member, Pigeon Forge High School**

**2018 - present.** Editor-in-chief of yearbook staff. Leader of design and publication teams from initial layout through finished product.

**2016 and 2017 -** Yearbook staff member. Experience taking photographs, designing layout, and writing captions and sidebars.

### **HONORS, AWARDS, AND MEMBERSHIPS**

#### **U.S. Media Association Scholarship recipient**

Scholarship based on academic achievement, community service, and campus participation and leadership in high school communications projects and studies.

#### **2011 Best High School Newspaper Design winner**

Central State Regional Communications Contest, sponsored by the Communications Department, State University.

#### **President of high school chapter of Future Communicators of America (FCA), 2011 - present**

Member, 2010 - present.

### **EXTRACURRICULAR AND OUTSIDE ACTIVITIES**

Include Volunteer Work and Community Service

**USE ADDITIONAL PAGES AS NEEDED**